

**VILLAGE OF PEWAUKEE
PUBLIC WORKS AND SAFETY COMMITTEE MINUTES
AUGUST 5, 2025**

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

Member Grabowski called the meeting to order at approximately 5:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Committee members present: Member Ed Hill, Member Mark Grabowski, Member Laurin Miller, Member Kelli Belt, and Member Jim Grabowski.

Members Absent: Patrick Wunsch and Nick Wellenstein.

Also Present: Village Administrator, Matt Heiser; Village Public Works Director, Dave Buechl, and Village Clerk, Jenna Peter.

2. Approval of Minutes of Previous Meeting

a. May 13, 2025

Member Hill moved, seconded by Member Miller to approve the May 13, 2025, minutes of the Public Works and Safety Committee meeting as presented.

Motion carried 4-0.

Trustee Belt Abstained.

3. Citizen Comments

Bob Rohde @ 766 Glacier Rd – Mr. Rohde was speaking on behalf of a few citizens. Tom and Joanne Haasch came to him with concerns about the safety of a sidewalk that has about a one-foot drop down to the street. The residents have suggested installing a safety fence along that area of sidewalk. They have also expressed an interest in paying for the partial cost of the fence.

4. Old Business

a. Review, discussion and possible recommendation to the Village Board regarding a WisDoT proposal to extend the concrete median at the railroad crossing on Oakton Ave.

Administrator Heiser explained that the Committee reviewed this situation at the 5/13/25 meeting. At that time, it was recommended to the Village Board that the median extension be removed from the 2025 street project on Capitol Dr. The Village Board reviewed the issue at the 6/3/25 meeting and echoed many of the same concerns. It was ultimately pulled from the project over concerns with altering the traffic pattern. Director Buechl stated that construction has started on Capitol Dr and the traffic pattern can be observed right now.

Member Hill stated the median extension past Clark Street makes sense, but not the other way.

Member Grabowski stated he was not opposed to do every measure possible such as installing signs, cameras, a policing the intersection.

Member M. Grabowski moved, seconded by Member Belt to recommend to the Village Board not to extend the medians.

Motion carried 5-0.

5. New Business

a. **Review, discussion and possible action regarding the schedule of future meetings.**

J. Grabowski asked for this to be put on the meeting. He believes it is best to schedule a quarterly meeting with the dates set moving forward.

Hill proposed to set all future Public Works & Safety meetings to the first Tuesday of the month for the months of February, May, August, and November.

Member Hill moved, seconded by Member Miller to set the meetings for the Public Works & Safety Committee to the first Tuesday of the months of February, May, August, and November.

Motion carried 5-0.

b. **Review, discussion and possible recommendation to the Village Board regarding a request for a stop sign at the railroad crossing on Kopmeier Drive.**

Heiser explained this topic is on the agenda at the request from a resident. The resident is requesting the installation of a stop sign prior to cars crossing the tracks onto Kopmeier Dr. The resident stated there used to be a three-way stop at that location, but it has since been removed, they are requesting the sign to be reinstalled.

Member Hill moved, seconded by Member M. Grabowski to recommend to the Village Board a request for a stop sign at the railroad crossing on Kopmeier Dr.

Motion carried 5-0.

c. **Review, discussion and recommendation to the Village Board to hire consultants to prepare Water Supply Service Area Plan per NR 854 to review future sources of drinking water for Village.**

Buechl explained that the DNR is making the Village complete several drinking water related construction projects. The water rates charged as part of the water and sewer bills will need to be increased to pay for the projects. These projects will cost over \$15,000,000. The City of Pewaukee is also facing similar issues and has reached out to the Village to consider jointly studying other sources of drinking water.

Member J. Grabowski moved, seconded by Member M. Grabowski to recommend to the Village Board to approve the Strand Associates Water Supply Service Agreement.

Motion carried 5-0.

d. **Review, discussion and possible recommendation to the Village Board for the vacation of an approximately 11' x 55' section of Quinlan Drive located on the east side of Quinlan Drive approximately 128' north of the intersection of Quinlan Drive and West Wisconsin Avenue. This 605 sq. ft section of Right-of-Way is owned by the Village of Pewaukee.**

Heiser explained that the developer of the Glen would like to develop an outlot. The Village has amended their zoning code in order for this to proceed. The next step is to make the lot bigger in order to be buildable. The Village vacated some of the right of way to make the lot big enough to be developed. It has already been approved by the Plan Commission and the next step is recommendation to the Village Board.

Member Hill moved, seconded by Member M. Grabowski to recommend to the Village Board as presented.

Motion carried 5-0.

e. **Review, discussion and possible recommendation to the Village Board regarding a request to reserve three street parking spaces by Park Avenue Pizza at 121 Park Avenue.**

Heiser explained the Village received a request from the business owners of Park Avenue Pizza to reserve three parking spaces for their business. The spaces immediately in front of their business are frequently used by beach-goers and vehicles to boat trailers who are parked for long periods of time. The Village has allowed this in the past with Beach Bum Bakery who obtains an annual permit to reserve the spaces. The business owners till pay for the parking signs.

Member M. Grabowski moved, seconded by Member Miller to recommend to the Village Board to

approve the three parking stalls with Village Staff approval and to meet ADA requirements.

Motion carried 5-0.

f. Review, discussion and possible recommendation to the Village Board for a request of a safety rail to be installed behind the sidewalk at 319 High Street.

Heiser explained the residents living at 140 Ridge Ct. contacted a Village Board member regarding concerns about a drop-off between the sidewalk and road on High St. as the road curves. The residents are requesting a safety rail be installed and are willing to contribute financially. The owner of the property is not asking for the safety rail but has been contacted and is aware.

J. Grabowski has concerns about if the retaining wall at that location be damaged any further, would the Village be responsible for paying for the repair?

M. Grabowski stated he would like to have input on the safety rail's final design.

Member Hill moved, seconded by Member Miller to recommend to the staff to get a cost proposal and present to the Committee for a final review.

Motion carried 5-0.

g. Review, discussion and possible recommendation to the Village Board to create a Sidewalk Plan.

Buechl stated having the locations of future sidewalk planned out ahead of time has some advantages for DPW Staff. He is recommending starting the process to add layers into the Village GIS system that indicates locations of existing and proposed sidewalk. The proposed sidewalks would have categories of low, medium, and high priority. The sidewalk plan can be referred to in the future for review of right of way permits, new development, redevelopments, street projects and other isolated locations of sidewalk improvements.

Member M. Grabowski moved, seconded by Member Hill to recommend to the Village Board to create a sidewalk plan.

Motion carried 5-0.

6. Adjournment

Member Belt moved, seconded by Member Miller, to adjourn the August 5, 2025, Public Works & Safety Committee meeting at approximately 6:02 p.m.

Motion carried 5-0.

Respectfully Submitted,

Jenna Peter
Village Clerk